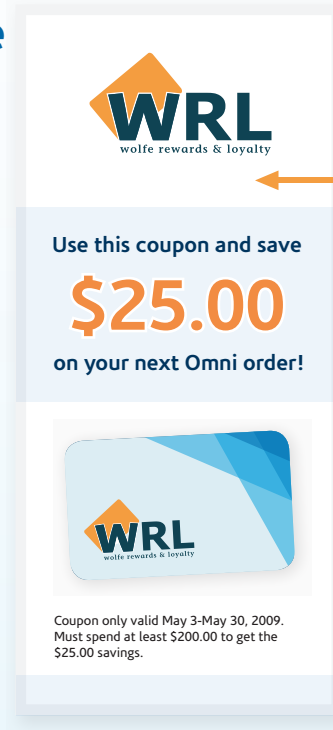


## Insert Sample



**Insert Design**  
(8.5 x 11 in OR 8.5 x 3.66 in)

**Bleed Area**  
(8.75 x 11.25 in OR 8.75 x 3.75 in)

## Specification Details:

**FILE FORMATS:** EPS (preferred), high resolution jpegs and PDF files

**DPI:** MUST be at least 300 dpi

**Paper:** Must be between .003" and 1/8" thick

**INSERT SIZE W/ BLEED:** 8.75 x 11.25 in. **or** 8.75 x 3.75 in.

**FINAL INSERT SIZE:** 8.5 x 11 in. **or** 8.5 x 3.66 in.

Insert design must continue through bleed. We will not accept any artwork that is less than 300 dpi. **8.5 x 11 in. inserts must be C-folded** to fit into envelope. Inserts received that are not folded may incur an additional fee. Any artwork that does not follow these guidelines may cause a slight delay in preparation.

No high-gloss, rag paper, or linen paper may be used.

**Questions?** Please contact our sales department at 877-357-4975 x9235